



The following are requirements issued by Pro Train, Inc. for obtaining, maintaining, and teaching STOPS certifications.

These requirements are mandated through STOPS USA. No exceptions to these rules will be made without prior written consent given by Pro Train Inc.

**ALL ATTENDING STUDENTS FOR STOPS TRAINING MUST COMPLETE THE FOLLOWING PRIOR TO THE START OF CLASS:**

- Students attending STOPS courses must be sworn, police officers.
- Attendance must be during an "on-duty" status due to workers' compensation laws.
- The Student must not be forced to attend the training.
- Sign and complete all waivers issued through Pro Train Inc. Waivers must be accurately completed before the start of the class. Failure to submit all required waivers and releases, or failure to properly complete all required waivers and releases, will result in the exclusion of the student from STOPS training. All waivers must be submitted to Pro Train Inc. by the STOPS Instructor within 5 days. Any student failing or refusing to submit properly executed waivers shall not participate in STOPS training.

**The following are standardized rules to receive (obtain) STOPS certification. Each level is as follows:**

**Basic STOPS Certification (requirements for each attending student)**

- Must receive a current edition STOPS Tactical Training manual before the start of class. This manual will remain in the possession of the student and cannot be reused or transferred to another student. If the student does not pass the test the manual will be collected by the STOPS Instructor.
- Sign and complete all waivers issued through Pro Train, Inc. Waivers must be accurately completed before the start of class. Failure to submit all required waivers and releases, or failure to properly complete all required waivers and releases, will result in the exclusion of the student from the STOPS training. All waivers must be submitted to Pro Train, Inc. but the STOPS Instructor trainer within 5 days. Any student failing or refusing to submit properly executed waivers shall not participate in training.
- Pro Train, Inc. requires a minimum of 16 hours of face-to-face training in the concepts introduced in chapters 1-5 of the STOPS Tactical Manual.
- Must pass the STOPS Basic written examination with a passing score of 80% or above.
- Students must be able to successfully complete all assigned scenarios for the course and the STOPS practical examination, in the opinion of a certified STOPS Instructor.
- For certification to be valid the STOPS Instructor teaching the course must be recognized as an active STOPS Instructor through Pro Train Inc.

**STOPS Instructors Certification (requirements for each attending student)**

- Must receive a current edition STOPS Instructor manual before the start of class. This manual must remain in the possession of the student and cannot be reused or transferred to another student. If the student does not pass the test the manual will be collected by the STOPS Instructor Trainer.
- Sign and complete all waivers issued through Pro Train, Inc. Waivers must be accurately completed before the start of class. Failure to submit all required waivers and releases, or failure to properly complete all required waivers and releases, will result in the exclusion of the student from the STOPS training. All waivers must be submitted to Pro Train, Inc. but the STOPS Instructor trainer within 5 days. Any student failing or refusing to submit properly executed waivers shall not participate in training.
- Pro Train, Inc. requires a minimum of 32 hours of face-to-face training in the concepts introduced in chapters 1-20 of the STOPS Instructor Tactical Manual.
- Must pass the STOPS Instructor written examination with a passing score of 90% or above.
- Students must be able to successfully complete all assigned scenarios for the course and the STOPS practical examination, in the opinion of a certified STOPS Instructor trainer.
- For certification to be valid the STOPS Instructor teaching the course must be recognized as an active STOPS Instructor Trainer through Pro Train Inc.

**The following are standardized rules for maintaining STOPS certification. Each level is as follows:**

**Basic STOPS Student:**

- Successfully complete a STOPS refresher course (minimum 4 hours) taught by a currently certified STOPS Instructor every 12 months.

**STOPS Instructor:**

- Successfully complete a STOPS recertification course (minimum 16 hours) taught by a currently certified STOPS Instructor Trainer every 36 months after certification/ recertification.

**STOPS Instructor Trainer:**

- Successfully complete a STOPS Instructor recertification course (minimum 16 hours) taught by a currently certified STOPS Master Instructor Trainer every 24 months after certification/ recertification.

**The following are standardized rules for teaching STOPS Basic Course certification. Each level is as follows:**

**Basic STOPS Certification course given by a STOPS Instructor:**

- Be recognized as a certified STOPS Instructor through Pro Train Inc by meeting and maintaining the above-stated requirements.
- Issue waivers to EACH student before the start of class. Waivers MUST be signed with a legible printed name and signature completed by the student.
- Waivers must be collected before the start of the course. STOPS Instructors teaching must submit waivers to Pro Train Inc within 5 days of the completion of the course.
- Each Student must be issued the most recent edition of the STOPS Tactical manual before the start of class.
- Each student must participate in each practical scenario to a degree that demonstrates, to the STOPS instructor, the student's satisfactory assimilation of the STOPS training.
- Each student must successfully complete the practical and written exam to receive a certification of completion.
- Each student must be informed of her or his recertification requirements before receiving her or his certificate of completion.
- Each student who successfully completes the class requirements must be issued a certificate upon successful completion of the class. This certificate can be printed and filled out by the STOPS Instructor.

**STOPS Instructor Certification course is given by a STOPS Instructor Trainer:**

- Be recognized as a certified STOPS Instructor Trainer through Pro Train Inc by meeting and maintaining the above-stated requirements.
- Issue waivers to EACH student before the start of class. Waivers MUST be signed with a legible printed name and signature completed by the student.
- Waivers must be collected before the start of the course. Instructors teaching must submit waivers to Pro Train Inc within 5 days of the completion of the course. STOPS Instructor Trainers will maintain all written and practical exams and waivers for a minimum of 7 years after the completion of the class.
- Each Student must be issued the most recent edition of the STOPS Instructor manual before the start of class.
- Each student must participate in each practical scenario to a degree that demonstrates, to the STOPS Instructor trainer, the student's satisfactory assimilation of the STOPS training.
- Each student must successfully complete the practical and pass the written exam with a 90% or better to receive a certification of completion.
- Each student must be informed of her or his recertification requirements before receiving her or his certificate of completion.

- Each student who successfully completes the class requirements must be issued a STOPS Instructor certificate. This certificate must be printed and filled out by the Instructor Trainer.
- STOPS Instructor Trainers MUST wear approved STOPS dress attire while instructing. All pants must be tactical Green/OD with a Black STOPS Instructor or Pro Train shirt. All other attire must be pre-approved by the Executive Director of Pro Train Inc.

**All STOPS printed and digital material is copyrighted. All below-listed protocols MUST be adhered to without any exceptions.**

- No part of any course material or presentation may be reproduced or transmitted in any form or by any means, electronic or mechanical, including, without limitation, photocopy, video or audio recordings, or any information storage and retrieval system is now known or to yet be invented, without permission in writing from Pro Train, Inc.
- STOPS can only be taught by an active instructor in good standing with Pro Train, Inc.
- All Strategies & Tactics of Patrol Stops material is copyrighted and property of Pro Train Inc. All violations will be aggressively pursued through all legal and equitable means available. ONLY certified STOPS Instructors/ STOPS Instructor Trainers have permission to teach any part of the STOPS material. All classes will be instructed to the established guidelines without exceptions.
- Absolutely NO live-fire training exercises during STOPS classes without written permission from the Executive Director of Pro Train Inc.
- Always follow all Local, State, and Federal case laws, statutes, and department policies.